

WEICHAI POWER CO., LTD.

(a joint stock limited company incorporated in the People's Republic of China with limited liability)

(於中華人民共和國註冊成立之股份有限公司) (Stock Code 股份代號: 2338)

NOTIFICATION LETTER 通知信函

Dear Registered Shareholder,

28 April 2023

Weichai Power Co., Ltd. (the "Company")

- Notice of Publication of 2022 Annual Report (the "Current Corporate Communications") and Environmental, Social and Governance Report (the "ESG Report")

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at www.weichaipower.com and the HKEXnews website of The Stock Exchange of Hong Kong Limited (the "HKEXnews website") at www.hkexnews.hk. You may access the Current Corporate Communications on the Company's website or by browsing through the HKEXnews website. You will require Adobe® Reader® to view the relevant documents.

If you would like to receive future Corporate Communications from the Company in printed form in stead of in electronic form on the Company's website (or in electronic form on the Company's website instead of in printed form), please complete the change request form (the "Change Request Form") on the reverse side and return it to the Company c/o Computershare Hong Kong Investor Services Limited (the "H Share Registrar"), at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. If you post your Change Request Form in Hong Kong, you may use the freepost mailing label in the Change Request Form and need not affix a stamp on the envelope when returning your Change Request Form. Otherwise, please affix an appropriate stamp. You may also send an email with a scanned copy of the completed Change Request Form to print@weichai.com.hk. The Change Request Form may also be downloaded from the website of the Company at www.weichaipower.com or the website of Hong Kong Exchanges and Clearing Limited at www.hkexnews.hk.

If you have elected (or are deemed to have elected) to receive the Current Corporate Communications in electronic form on the Company's website and for any reason have difficulty in obtaining access to Corporate Communications on the Company's website, the Company will upon request send the Current Corporate Communication to you in printed form free of charge.

You may at any time by reasonable notice in writing to the Company (sent to the H Share Registrar at the above address or by email to print@weichai.com.hk) elect to receive future Corporate Communications from the Company in printed form instead of in electronic form on the Company's website (or in electronic form on the Company's website instead of in printed form).

The ESG report is published on Company's website at www.weichaipower.com and the HKEXnews website at www.hkexnews.hk. You may access the report by clicking "Announcement & Report" under "Investors" on the home page of the Company's website. You will require Adobe® Reader® to view the ESG report. If you wish to receive a printed copy of the ESG Report, please make your request to the Company c/o H Share Registrar at the address stated above or send an email to

Should you have any queries relating to any of the above matters, please call the Company's telephone hotline at (852) 2295 3138 during business hours (9 a.m. to 6 p.m., Monday to Friday, excluding Hong Kong public holidays) or send an email to print@weichai.com.hk.

> By Order of the Board of Directors Weichai Power Co., Ltd. Tan Xuguang Chairman and CEO

Note: Corporate communications include but are not limited to the Company's (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form

各位登記股東:

濰柴動力股份有限公司(「本公司」)

- 2022 年報 (「本次公司通訊」) 及環境、社會及管治報告(「環境、社會及管治報告」)之發佈通知

本公司的本次公司通訊的中、英文版本已上載於本公司網站 www.weichaipower.com 及香港聯合交易所有限公司披露易之網站(「披露易網站」) www.hkexnews.hk, 歡迎瀏覽。請使用 Adobe® Reader®在本公司網站或披露易網站開啟並瀏覽有關文件。

閣下欲收取本公司日後所有公司通訊之印刷本,以取代於本公司網站登載的電子本(或收取於本公司網站登載的公司通訊電子本,以取代印刷本),請 閣下填妥並簽署在本信函背面的變更申請表 (「**變更申請表**」),並把變更申請表經香港中央證券登記有限公司 (「**H股股份過戶登記處**」) 寄回本公司,地址 為香港灣仔皇后大道東 183 號合和中心 17M 樓。倘若 閣下在香港投寄,可使用變更申請表內的免郵費郵寄標籤寄回,而毋須在信封上貼上郵票;否則, 請貼上適當的郵票。 閣下亦可把已填妥之變更申請表的掃描副本電郵至 print@weichai.com.hk。變更申請表亦可於本公司網站 www.weichaipower.com 或香 港交易及結算所有限公司網站 www.hkexnews.hk 內下載

閣下已選擇(或被視為已選擇)收取於本公司網站登載的本次公司通訊電子本,惟因故查閱公司通訊上出現困難,只要 閣下提出要求,本公司將盡快 寄上所要求的本次公司通訊的印刷本,費用全免。

閣下可以隨時透過 H 股股份過戶登記處以書面或透過電郵至 print@weichai.com.hk 通知本公司,選擇收取本公司日後公司通訊之印刷本,以取代於本公司 網站登載的電子本(或收取於本公司網站登載的公司通訊電子本,以取代印刷本)。

環境、社會及管治報告已登載於本公司網站 www.weichaipower.com 及披露易網站 www.hkexnews.hk。 閣下可於本公司網站主頁按「投資者關係」一項, 再於「H 股 (02338)」項下瀏覽有關文件。請使用 Adobe® Reader®在本公司網站或披露易網站開啟並瀏覽環境、社會及管治報告。 社會及管治報告之印刷本,請把上述要求經 H 股股份過戶登記處發送至本公司(寄送至上述地址)或以電郵發送至 print@weichai.com.hk

如對本信函內容有任何疑問,請致電本公司電話熱線(852)22953138,辦公時間為星期一至五(香港公眾假期除外)上午九時正至下午六時正或發送電郵至 print@weichai.com.hk .

> 承董事會命 維柴動力股份有限公司 董事長兼首席執行官 譚旭光

2023年4月28日

Change Request Form 變更申請表格 Weichai Power Co., Ltd. ("Company") 濰柴動力股份有限公司(「公司」) To: (a joint stock limited company incorporated in the (於中華人民共和國註冊成立之股份有限公司) People's Republic of China with limited liability) (股份代號:2338) (Stock code: 2338) 經香港中央證券登記有限公司 c/o Computershare Hong Kong Investor Services Limited 香港灣仔皇后大道東 183 號 17M Floor, Hopewell Centre, 183 Queen's Road East, 合和中心 17M 樓 Wanchai, Hong Kong Part A: To receive printed version of the Current Corporate Communications 收取本次公司通訊(「公司通訊」)之印刷本 I/We have chosen to read the Current Corporate Communications published on the Company's website or have already received a printed copy of the documents in English or in Chinese but would like to receive: 本人/我們已選擇瀏覽刊登於本公司網站的本次公司通訊或已收取文件的英文或中文印刷本,惟欲收取: (Please mark ONLY ONE (X) of the following boxes 請從下列選擇中,僅在其中一個空格內劃上 the **printed English version** of the Current Corporate Communications ONLY; **OR** 本次公司通訊的**英文印刷本;或** the printed Chinese version of the Current Corporate Communications ONLY; OR 本次公司通訊的中文印刷本;或 both the printed English and Chinese versions of the Current Corporate Communications. 本次公司通訊的英文及中文印刷本。 Part B: To change the choice of language or means of receipt of all future Corporate Communications* 更改選取所有日後公司通訊*之語言版本或收取方式 I/We would like to receive all future Corporate Communications in the manner as indicated below 本人/我們希望以下列方式收取 貴公司之日後所有公司通訊: ((Please mark ONLY ONE (X) of the following boxes 請從下列選擇中,僅在其中**一個空格**內劃上「X」號) to read all future Corporate Communications published on the Company's website (the "Website Version") in place of receiving printed copies; and to receive a written notification either by post or by email of the publication of the relevant Corporate Communications on the website of the Company; \mathbf{OR} 瀏覽所有日後在本公司網站刊載之公司通訊(「**網上版本**」),以代替收取印刷本,並以郵遞或電郵方式收取有關已在本公司網站登載的公司通訊之書面通知:**或** Email Address 電郵地址 (The Company will send to the email address provided above (if any) the email notification of the availability of all future Corporate Communications on the no email address is provided, only a notification letter of the publication of all future Corporate Communications on the Company's website will be sent. <u>Please provide the email address in English Capital Letters</u> and the email address will solely be used for email notification of the release of all future Corporate Communications.) (本公司權務所有日後公司顯訊已在本公司網站整載之關知過和國本公司與的基金之工會與和發送至如上接供之電觀地域有,如未有提供電源地址,則僅會向 閣下寄發所有日後公司通訊已在本公司網站整載之通知信函。<u>調以英文正情填寫電郵地址</u>,有關電郵地址應用此收取所有日後公司通訊已子發佈之電郵通知。) to receive the $printed\ English\ version$ of all future Corporate Communications ONLY; OR僅收取公司 通訊 之 英文印刷本;或 to receive the printed Chinese version of all future Corporate Communications ONLY; OR 僅收取公司通訊之**中文印刷本;或** to receive both the printed English and Chinese versions of all future Corporate Communications.

Address: 地址 Notes 附註

姓名

聯絡電話號碼

Please complete all your details clearly.

Contact telephone number:

同時收取公司涌訊之英文及中文印刷本。

2.

簽名

Date:

日期

- 為免存學、本公司概不接受於本變更申請表格上書寫之任何類外指示。

 Personal Information Collection Statement 收象但人資料變明

 "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the laws of Hong Kong ("PDPO").

 本聲明中精治 「個人資料,具有音港法例等 486 章 (個人資料 (起題) 條例) ("《紅屬條例).) 中「個人資料」的涵義。

 Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this form.

 I阳 下是目顧市本公司提供個人资料。 干 图下未提供任务的资料。 本公司可能法提供 1892 计 本人国可能法提供 1892 计 大大表相 化分割性 1892 人 1892 人
- 本なジョルに同じは大きなでは、同じ物が、大きな連邦を持ちます。これに対している。 大学の Lave the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction Data should be made in writing to the Personal Data Privacy Officer of Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Center, 183 Queen's Road East, Wanchai, Hong Kong.

 「関 下有種根據 化起腺解的)が成文 室間及 / 実際技法 関係 下間 所以 資料・任何政等室間及 / 実施を変換 / 実施 大きいまった。
- *Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company's securities or the investing public, including but are not limited to the Company's (a) the directors' report, its annual accounts together with a copy of the auditors 'report and, where applicable, its summary interior report, (c) a notice of meeting (d) a listing document, (e) a circular; and (f) a proxy listing accounts together with a copy of the auditors 'report and, where applicable, the summary interior report, (c) a notice of meeting (d) a listing document, (e) a circular; and (f) a proxy listing accounts to the interior report, (e) a notice of meeting (d) a listing document, (e) a circular; and (f) a proxy listing accounts to the interior report, (e) a notice of meeting (d) a listing document, (e) a circular; and (f) a proxy listing accounts to the interior report, (e) a notice of meeting (d) a listing document, (e) a circular; and (f) a proxy listing accounts to the interior report, (e) a notice of meeting (d) a listing document, (e) a circular; and (f) a proxy listing accounts to the interior report, (e) a notice of meeting to the interior report, (e) a notice of meeting accounts to the interior report, (e) a notice of meeting to the interior report, (e) a circular report and where applicable, where a circular report and where a circular report and where applicable, where a circular report and where a circular report and where a circular report and the interior report and where a circular report and a complete report an 會議通告;(d)上市文件;(e)通函;及(f)委任代表表格

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回本申請表格時,請將郵寄標籤剪貼於信封上。 如在本港投寄, 閣下無需支付郵費或貼上郵票。

Get in touch with us 與我們聯繫

Send us an enquiry 垂詢 Rate our service Lodge a complaint



Contact Us 聯繫我們

www.computershare.com/hk/contact